

San Diego County Softball Umpires Association (UPDATED 5/15/08)

President / Treasurer / Assignment Secretary / Board Responsibilities

- Assure the effective scheduling of all assignments
- Update, as necessary, all league information and communicate to all members
- Back up any member in an emergency situation
- Assure the resolving of all league issues
- Negotiate all fees on behalf of the membership
- Order all uniforms on an as needed basis
- Evaluate / improve all members performance
- Hold a yearly clinic for new officials & provide a path for experienced umpires
- Represent the best interest of the association to all leagues
- Distribute needed information quickly
- Coordinate private tournaments for the association
- Schedule two annual General Meetings to bring membership up to date

Member Responsibilities:

Financial Responsibilities

- Talley sheets must be in Nick's hands no later than the 8th of the month / Talley sheets received after the tenth of the month will be reported to the board for further review.
- Nick must receive forfeit forms within 7 days of the forfeit. Failure to not turn in a forfeit will cause discrepancies in our billing to league directors. Delinquent forfeit notifications could result in non-payment of the forfeits.
- Call in playoff results when there is an "if" game involved.
- Call in any abnormal game situations to the assignment secretary - i.e. whether normal scheduled games were played or not, (fog outs / rain outs / no lights / etc.)

All "financial / Talley / forfeit" questions to Nick Procissi / 619-204-1520

Secretary Relationship / Responsibilities:

- **Wednesday:** *Call availability no later than 10 pm Wednesdays if it has changed from the previous week.*
- **Thurs-Friday Noon:** Gail works on schedules
- **Friday:** Umpires can call for assignments
- All calls for assignments must be completed no later than Saturday 10:00 pm
- **Sunday:** All assignments not picked up will be reassigned.
- Gail needs to know no later than **10pm Saturday if any assignment cannot be met.**
- When confirming assignments repeat back all information
- **Please identify which Fridays / Saturdays / Sundays that you can work each month.**
- **All assignment questions shall be directed to Gail Kerner: 619-507-9421**

Any and all assignment issues / complaints shall be directed to John Grondona ONLY

Remember if you turn in an assignment with at least a 24 hour notice then Gail will have that evening to try to re-assign your field, however calling her same day results in her having to call our fellow umpires at work. Plus she has to make multiple calls / which results in your fellow umpires having to call home, etc / you get the message. We pay Gail to make one assignment / please make every effort to keep on top of your availability. Please be respectful of your fellow official and keep your assignments that you received.

GENERAL RESPONSIBILITIES for Continuing to be a Great Umpire

1. Review each season all league rule guidelines / Most League Rule Guides are on the web site.
- **Our number one missed item is game times / kill times / nni / playoff time frames...etc.**
2. **Be a professional at all times:** (1) This includes complaining to League Directors, Managers and Players anything that is association business. (2) For example talking to a league or tournament director about cash vs. book games is not acceptable. (3) Telling any one on the field that you "just got the call" is not acceptable. (3) Discussing the abilities of another official is not acceptable. (4) **Small talk amongst players or managers / not acceptable.**
3. **Association Business is for Association Ears.**
4. Forward – e-mail any/all field safety issues directly to John Grondona.
5. Communicate frequently with your group leader and John Grondona
6. Read and absorb all information received / if you do not understand ask someone.
7. Look upon your relationship with the association as a business
8. Review league rule guide as necessary before each assignment
9. Make sure that you are in the proper uniform
10. All uniform questions shall be directed to John Paulette / 619-462-3828
11. Have a good pre-game meeting covering grounds rules etc.
12. Make sure that you always have a bat check.
13. Bring to the association the broadest possible availability both by geography and day of the week.
14. Work out a schedule with Gail so that you can contribute to our needed Fri - Sat - Sun coverage.
15. Please **do not ask for cash / book games** - Gail will tell you what you have been assigned she has been told by the board to pass out both type of assignments equally. Remember if one member gets an abundance of cash games then that prevents other members from enjoying cash games.
16. Establish an ongoing rapport with fellow members / supervisors / teams, etc.
17. **Pay for your dues and uniforms without being asked**
18. Make plans to attend meetings as requested
19. 1099 Forms for Chula Vista are on the web site
20. If you are late to an assignment and we have to call up another umpire then that umpire has precedence for that entire assignment. If you show up late and another umpire is on the field, just go home.

***FAILURE TO ADHERE TO THE ABOVE RESPONSIBILITIES
WILL AFFECT QUALITY AND QUANTITY OF YOUR ASSIGNMENTS.***